

**A-COE 2023
Reservation Form (Oct.31 - Nov.3 , 2023)**

Please type or print in capital letters and email back below
Just Sleep Office (sunny.lin@justsleephotels.com & gina.kuo@silksplace.com)
Discount period is from now to 9/27 . If the date is exceeded, it will be reserved depending on the website price.

GUEST NAME

Title: Mr. / Mrs. / Ms.

Last Name: _____

First Name: _____

**CONTACT
INFORMATION**

Tel: _____ Fax: _____

Email: _____

ARRIVAL DATE

_____ Flight: _____ ETA: _____

DEPARTURE DATE

_____ Flight: _____ ETD: _____

ROOM TYPE

Just Sleep @ NTU (No.83, Sec,4, Roosevelt Road, Taipei, Taiwan)

Hollywood King with 1 King bed (33 square meters,210*210 cm)

(Sun.-Friday is NT\$2,900 ; Sat. is NT\$3,600 incl.1 daily buffet breakfast) X _____ room(s)

Hollywood King with 1 King bed (33 square meters,210*210 cm)

(Sun.-Friday is NT\$3,100 ; Sat. is NT\$3,800 incl.2 daily buffet breakfast) X _____ room(s)

Hollywood Twin with 2 single beds (33 square meters,105*210 cmX2)

(Sun.-Friday is NT\$3,100 ; Sat. is NT\$3,800 incl.2 daily buffet breakfast) X _____ room(s)

*Above room rate includes complimentary wireless broadband Internet access.

**PAYMENT
METHOD:**

Credit card (wiring info will be provided after booking confirmed)

CREDIT CARD NO. _____ Visa _____ Master _____ AE _____ Diners _____ JCB

No. _____ Expiry _____

Signature: _____

Remarks:

Please provide your credit card information in completing the reservation process, reservation center will check the room availability and e-mail confirmation letter to you. If the booking is successful, please pay the deposit within 7 days. (30% of the total room charge).

Hotel Policy:

1. Each guest will guarantee their individual room and will be responsible for cancellation and no-show penalty.
2. The reservation guarantee forms need to be submitted after which additional room requests will be subject to availability. The hotel reserves the right to amend the room rate subject to the demand for the dates requested.
3. The hotel will require 50% prepayment of the room reserved by the guest and this will be charged to the credit card provided. The balance of the room charges will be automatically charged to the credit card provided on the day of check out unless guest prefers to pay in cash or with another credit card.
4. Cancellation without advanced notice or less than 7 days notices, one night's charge will be applied.
5. Cancellation without advanced notice or less than 14 days notices, 1/2 of one night's charge will be applied.
6. Cancellation without advanced notice or less than 31 days notices, 1/3 of one night's charge will be applied.
7. Check in time is **3:00 p.m.** and check out time is **11:00 p.m.**
8. Breakfast time is from 7:00 am to 10:00 am